CORPORATE POLICY

HSE Policy

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This document sets guidelines for FSC ENGINEERING personnel to ensure an appropriate response to abnormal operating conditions, accidents and potential emergency incidents.

It provides guidelines on minimising the risk of spills or accidents, and the procedures and actions to take if an emergency occurs.

1. General responsibility

During an incident, all FSC ENGINEERING staff are responsible for ensuring the safety of all personnel and reducing the environmental impact. Any incident must be reported to Management immediately.

2. Emergency procedure

Every office employee must be informed of the company's HSE Procedure, which sets out the actions to be taken in an emergency.

The Business Center ensures that all employees are provided with, and instructed in, the Emergency Procedure of the Center.

2.1. Medical emergency

Actions to be taken in a medical emergency:

- Rescue the victim and move them away from the source of danger.
- Inform your Management or another responsible person for help.
- In case of injury or illness, provide first aid. Use ONLY sterile first aid materials. First aid is the immediate action taken to treat a person who has been injured or has suddenly become ill. Time can be critical: minutes, or even seconds, can make the difference between life and death. First aid fills the time gap until medical help arrives, and it is your job if you happen to be there. Knowing what to do can save a life, prevent further injury and relieve pain.

In case of injury or illness, trained personnel should quickly take the following steps:

- Keep the victim still and comfortable to avoid further injury. DO NOT MOVE THE VICTIM once they are away from the source of danger.
- Ask the victim, "Are you okay?" and "What is wrong?"
- Check breathing and pulse.
- Control serious bleeding by direct pressure on the wound.
- Check for hidden injuries.
- Determine the injury or the probable cause of illness. Ask witnesses.
- Note the victim's general appearance and behaviour, such as skin colour and the appearance of the eyes.
- Check for stains or burns around the mouth and for breath odour indicating possible alcohol or drug overdose; treat for poisoning if needed.
- Protect the victim from disturbance and exposure.

- Continue to assist the victim until help arrives.

2.2. Fire procedure

If any employee sees flame or smoke, or smells smoke or something that is definitely burning:

- Warn co-workers of the danger.
- If comfortable doing so, try to extinguish the fire using the equipment in the area. Do not attempt to fight a large fire.
- Close doors around the fire to contain it.

Things to do:

- Keep calm.
- Stay near a door so you can escape.
- If caught in heavy smoke, get low to the floor and cover your mouth and nose with a handkerchief or cloth. Take short breaths and crawl to the nearest exit.
- If your clothing catches fire, stop where you are, drop to the floor and roll over to smother the flames.

Things not to do:

- Do not attempt to fight large fires.
- Do not run or panic.
- Do not lock doors.
- Do not stop to gather personal possessions.

2.3. Earthquake procedure

Most earthquakes are minor and cause little or no damage. Regardless of the magnitude, personnel should exercise caution at the onset of an earthquake. In the event of a minor earthquake, the following actions are required.

During an earthquake:

- Stay calm; do not panic.
- Move away from the exterior window wall.
- Move out from under the glass ceiling in the atrium.
- Stay away from all internal glass.
- Take cover under desks or similar heavy furniture.
- Do not dash for the exits; stairways may be damaged.
- Stay inside. Running outside could expose you to hazards such as falling objects, downed power lines or unstable ground.

After the earthquake:

- Be prepared for aftershocks.

- Assist injured personnel.
- Extinguish fires if possible. Avoid exposed electrical wiring.

3. Regular exercises

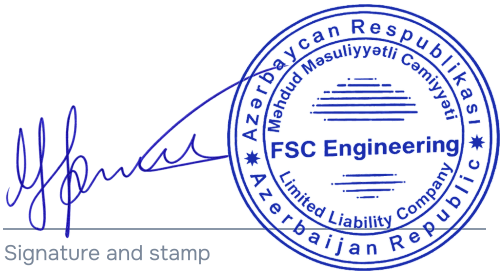
The Business Center's Management should arrange preparatory emergency training for office personnel, and employees should take part in exercises on a regular basis.

The Site Supervisor should arrange such training for staff once every three months, to make sure they are able to carry out their responsibilities in the event of an earthquake or a fire.

APPROVED BY

Chief Executive Officer

Ilyas Afandiyev



Signature and stamp

27.10.2026

Date